



JOB DESCRIPTION

JOB TITLE: Wolverhampton Wanderers Foundation Trustee (Voluntary)
DEPARTMENT: Foundation
REPORTS TO: Head of Foundation and Board Chairperson
LOCATION: Meetings and Events at Molineux Stadium
DATE: October 2021

Wolverhampton has a population of 263,537 and is amongst the 20 most deprived areas in the UK. The city falls 13th in ratings for education deprivation, eighth for income deprivation, fifth for youth violence in the West Midlands and sixth for employment deprivation. Wolverhampton, like so many cities around the country, is experiencing high levels of inequalities which is impacting unemployment rates, food poverty statistics and people's mental health.

As the official club charity of Wolverhampton Wanderers FC, Wolverhampton Wanderers (Wolves) Foundation aims to support the local people and communities to build a safe, strong, and active city. With over 36 different educational and community outreach programmes the Foundation hopes to continue to positively impact the lives of thousands of people specifically focusing on improving employment opportunities, reducing food poverty rates and supporting mental health and wellbeing across all ages to counteract the impacts of the global pandemic.

Wolves Foundation use the power of Wolves to motivate, educate and inspire local people and communities across Wolverhampton to change their lives for the better. Our outreach projects are designed to work with a variety of partners within the city to encourage children, young people, and adults to unite with like-minded people in an inclusive environment.

The charity covers three pillars:

- Health & Wellbeing
- Education & Skills
- Cohesion & Inclusion

To achieve success through every project, the charity works with key partners such as the Premier League, Professional Footballers Association and the city of Wolverhampton Council. In addition, the Foundation also works with donor patrons such as Paycare and nine different community ambassadors.

Wolves Values – what we stand for:

Progressive - Ambitious. Creative. Innovative.
Determined - Ownership. Decisiveness. Consistent.
Bright - Inspiring. Engaging. Intelligent.
Unity - Connected. Family. Togetherness.
Humble - Considered. Considerate. Respectful.

September 2019



Role purpose

To act as a member of Wolves Foundation and as an ambassador for the fulfilment of the Foundation's objectives for users, staff, volunteers, funders and the wider community.

To work in partnership with the Foundation and the parent club, Wolverhampton Wanderers FC and to act as a group with fellow Trustees not for individual gain.

Key responsibilities

- Ensure the Foundation complies with its governing document (the Trustee handbook), charity law, company law and any other relevant legislation or regulations.
- Ensure the Foundation pursues its objectives as defined in its governing document.
- Ensure the Foundation applies its resources exclusively in pursuance of its objectives i.e. it must not spend money on activities which are not included in the objectives however worthwhile they may be.
- Contribute actively to the Board of Trustees role in giving firm strategic direction to the Foundation regarding policy, targets and evaluation. To shape, drive and monitor the Foundation's strategy and its vision, mission and values.
- Prepare for and participate fully in Board meetings and other meetings as required.
- Use any specific skills, knowledge or experience to help the board of trustees reach quick and sound decision by leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the Trustee has special expertise.
- Safeguard the good name and values of the Foundation and promote its work externally.
- If required, support the parent Club's board representatives regarding the Foundations' alignment with the Club.
- To undertake such other duties as may be reasonably expected – individual Trustees may take specific responsibilities to be approved by the Board.
- To maintain good professional conduct at all times

General responsibilities

- Compliance with Foundation policies
- Compliance with the Foundation's health and safety procedures
- Compliance with the Foundation's safeguarding policies
- To undertake such other duties as may be reasonably expected



Safeguarding

- This role involves working with and handling information regarding children and/or adults at risk in a Regulated Activity (or in close proximity to children and/or vulnerable adults). This means that the post-holder is required to apply all relevant policies and uphold the Foundation's commitment to safeguarding.
- Post holder will be subject a DBS check at the appropriate level and cleared by the Wolves Head of Safeguarding.
- The role will also require the declaration of an unspent conviction with an offence relating to deception or dishonesty, undischarged bankruptcy, removal of trusteeship of a charity by the Court or Commissioners or Criminal and Justices Services Act 2000 and if there is a disqualification order under the Company Director's Disqualification Act 1986.

Key relationships

- Wolves Foundation Board of Trustees
- Wolves Foundation Team of Senior Management including Head of Foundation
- Foundation Ambassadors
- Wolves Foundation, parent Club – Wolverhampton Wanderers

Person Specification

Role Title: Wolves Foundation Trustee (Voluntary)

Skills, attributes and other requirements for the role

- Committed to Wolves Foundation and has sufficient time and willingness to contribute effectively to board proceedings.
- Has experience and an understanding of strategy development.
- Able to work effectively as a member of a team.
- Willing to speak up and can remain independent of any influence from another organisation or individual.
- Has a reasonable level of understanding of legal, financial, audit and other regulatory requirements of the charity sector.
- Able to make quick and sound decisions based on an analysis of information presented to them.
- Aware of developments in the charity sector and areas of interest to the Foundation.
- Have a broad understanding of corporate social responsibility.